



ORDER FORM

Shiva Health Services tries to make it as easy as possible for you to order.

YOUR INFORMATION

We need the following information: NAME; ADDRESS; ZIP CODE

Please type or print the information on your orders. We always enclose an ORDER FORM with each order. When you can, please use them. If you don't have an order form, try and use a regular size 8-1/2 x 11 sheet of paper for your orders.

METHODS OF PAYMENT

Payment must accompany your order in the form of a Postal Money Order, Cashier's Check, Bank Check or the like. We can also accept MasterCard, Visa, American Express and Discover Cards through the mail, by phone, or by FAX. Just include the information listed under CREDIT CARDS. NEVER SEND CASH through the mail. Also, The minimum order is \$10.00.

CREDIT CARDS

We are able to accept orders placed on MasterCard, Visa, American Express and Discover. If you include the following information along with your order, we can accept them by phone or FAX---NAME (as it appears on the card); ADDRESS; CHARGE CARD NUMBER; EXPIRATION DATE; DAYTIME PHONE NUMBER; and, of course, the items you would like to order.

SHIPPING INFORMATION

The rates for all orders are listed below. Please go by the chart and include enough for postage. For AIR MAIL service of any type, please include about 20% of the cost of your order in addition to the regular postage. All orders are shipped within 3 business days. It usually takes 5-10 days for the order to reach you.

OVERNIGHT & SECOND DAY

We can ship by UPS Second Day Air; Next Day Air; First Class or Special Delivery. The cost of these services depends entirely on the weight of the parcel. Ask about the cost when ordering.

SHIPPING & HANDLING RATES

When your total is...

\$7.50 or under.....	\$2.95 shipping and handling
\$7.51 to \$20.00.....	\$3.50 shipping and handling
\$20.01 to \$35.00.....	\$4.75 shipping and handling
\$35.00 to \$75.00.....	\$5.95 shipping and handling
\$75.00 and up.....	\$6.95 shipping and handling

INSURANCE

While we pack orders very carefully, sometimes bad things happen to them. We suggest that you enclose enough for insurance.

INSURANCE RATES

(in addition to regular postage)

Value of package:

\$.01 to \$50.00..... \$.75 for insurance
\$50.01 to \$100.00..... \$1.60 for insurance
\$100.01 to \$200.00..... \$2.40 for insurance
\$200.01 to \$300.00..... \$3.50 for insurance

FOREIGN ORDERS

For surface parcels, the minimum charge is \$5.00 For AIR MAIL, add 30% of the value of the cost of the goods ordered to cover the additional postage.

Toll-Free HOTLINE

1-800-888-8888

You can use our Toll-Free HOTLINE 24 hours-a-day, 7 days-a-week for placing orders only. All you have to do is call us at any time of the day or night.

QUESTIONS?

For inquiries and advice, you can reach us by using any of the methods below.

Telephone: (800) 888-8888

FAX: (800) 888-8888

EMail: sunanda11@aol.com

SPECIAL NOTE

Please be very careful in selecting your merchandise from our online catalog. Any effect found faulty in products will be replaced upon return of the item.

Sunanda Harrell-Stokes ~ Shiva Health Services ~ PO Box 32244 Tucson, AZ 85751

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